

PERSONAL AND EMPLOYMENT DETAILS



WITH YOU, RIGHT THROUGH

www.hdfc.com

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Applicant															Co-applicant																																																		
SURNAME																																																																	
FIRST NAME																																																																	
MIDDLE NAME																																																																	
FATHER'S/HUSBAND'S NAME															FATHER'S NAME					HUSBAND'S NAME					FATHER'S NAME					HUSBAND'S NAME																																			
SURNAME																																																																	
FIRST NAME																																																																	
MIDDLE NAME																																																																	
CURRENT/PERMANENT* RESIDENTIAL ADDRESS															*(If Permanent Address is different kindly give details in the box provided on the next page.)															Relationship with applicant																																			
FLAT / DOOR / BLOCK No.																																																																	
NAME OF PREMISES / BUILDING																																																																	
ROAD / STREET																																																																	
LAND MARK / POST OFFICE																																																																	
AREA / LOCALITY																																																																	
TALUKA / SUB-DIVISION																																																																	
TOWN / CITY / DISTRICT																																																																	
STATE / UNION TERRITORY																																																																	
PIN CODE (Indicating PIN is mandatory)																																																																	
CURRENT RESIDENCE IS															Self owned				Family				Rented				Company Leased				Self owned				Family				Rented				Company Leased																						
PHONE No. WITH STD CODE																																																																	
MOBILE No.																																																																	
E-MAIL ID (Personal)																																																																	
DATE OF BIRTH/SEX															D	D	M	M	Y	Y	Y	Y	Age					M		F	D	D	M	M	Y	Y	Y	Y	Age					M		F																			
MARITAL STATUS															Single				Married				Others				Single				Married				Others																														
NO. OF DEPENDANTS															Children				Others				Children				Others																																						
PAN No.																														Applied for															Y		N	Applied for															Y		N
AADHAAR No.																																																																	
OCCUPATION															Employed				Self employed				Others				Employed				Self employed				Others																														
QUALIFICATIONS																																																																	
DESIGNATION																																																																	
MONTHLY INCOME ₹																																																																	
OTHER INCOME 1 ₹																														SOURCE								SOURCE																											
OTHER INCOME 2 ₹																														SOURCE								SOURCE																											
EMPLOYER / BUSINESS NAME AND ADDRESS															(Please mention the address of the office you are based at)																																																		
FLOOR / UNIT / BLOCK No.																																																																	
NAME OF PREMISES / BUILDING																																																																	
ROAD / STREET																																																																	
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PIN CODE (Indicating PIN is mandatory)																																																																	
PHONE No. WITH STD CODE																																																																	
E-MAIL ID (Official)																																																																	
YRS. IN PRESENT OCCUPATION															Yrs		Retirement Age				Total experience				Yrs		Yrs		Retirement Age				Total experience				Yrs																												
DEPARTMENT																																																																	
EMPLOYEE No.																																																																	

PASTE RECENT
PHOTOGRAPH OF
CO-APPLICANT
WITH
SIGNATURE

Application Through	<input type="text"/>	HDFC Sales	<input type="text"/>	HDFC Bank	<input type="text"/>	DSA	<input type="text"/>	Direct at HDFC Office
Name of Executive	<input type="text"/>			File No. :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>			Fees ₹ :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>			Cheque No.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
DSA/Broker Code	<input type="text"/>			Date :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Preferred HDFC Office	<input type="text"/>			Drawn on Bank	<input type="text"/>			

[illegible]

Employer / Business details	Designation	From	To	Reason for change
Applicant				
Co-applicant				

Amount ₹ :

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Term :

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Yrs

Your monthly Expenditure ₹ :

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Instalment you and co-applicant (if any) can pay to HDFC per month ₹ :


--	--	--	--	--	--	--	--	--	--	--	--	--	--

When would you prefer your loan to be:

a) Sanctioned (Date)

b) Disbursed (Date)

D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y

Rest Frequency		<input type="checkbox"/> Annual	<input type="checkbox"/> Monthly		
Rate Option		<input type="checkbox"/> Fixed	<input type="checkbox"/> Adjustable	<input type="checkbox"/> Combination	
Signature of Applicant 					
<input type="checkbox"/>	Home Loan	<input type="checkbox"/>	Home Improvement Loan	<input type="checkbox"/>	Home Extension Loan
<input type="checkbox"/>	Home Equity Loan	<input type="checkbox"/>	Plot Purchase Loan	<input type="checkbox"/>	Short Term Bridging Loan
Non Residential Premises Loans (for Professionals)					

Purpose of Loan	Construction	Purchase	Resale	Refinance	Extension	Improvement	Equity
Estimate of Requirement of funds				Estimate of sources to meet requirement of funds			
1. Plot cost	₹						
2. Total purchase price / construction cost	₹						
3. Incidental costs (if any) e.g. Stamp duty, Registration charges, etc.	₹						
4. Other costs (please specify)	₹						
5. Market value of property (for Home Equity Loan)	₹						
6. Loan outstanding (for refinance)	₹						
A. Total requirement of funds (Total)	₹						
Amount already spent							
	₹						
7. Loan requested from HDFC Fixed Rate	₹						
Adjustable Rate	₹						
8. Savings from Bank	₹						
9. Disposal of investments (fixed deposits / shares, etc.)	₹						
10. Sale of Property	₹						
11. Family	₹						
12. Provident Fund (refundable / non-refundable)	₹						
13. Other (specify,.....)	₹						
B. Estimate of sources of funds (Total)	₹						

Note: 'A' which is the total requirement of funds, should equal estimate of sources, 'B' which indicates the sources from where the cost will be met. It is important that you provide documentary proof of the sources from where the cost will be met in order to help us process your application faster.

FINANCIAL INFORMATION

SAVINGS, INVESTMENTS, ETC.

Particulars	Applicant ₹										Co-applicant ₹									
Savings in Bank																				
Immovable Property - location & current value	1. _____										1. _____									
	2. _____										2. _____									
Current balance in Provident Fund (your share)																				
Other Assets (specify)	1. _____										1. _____									
	2. _____										2. _____									
Life Insurance Policy(ies)																				
Sum Assured	1. _____										1. _____									
	Maturity Dates M M Y Y Y Y										Maturity Dates M M Y Y Y Y									
	2. _____										2. _____									
	Maturity Dates M M Y Y Y Y										Maturity Dates M M Y Y Y Y									

LOANS AVAILABLE / PROPOSED

Important: Non disclosure / false declaration can lead to cancellation of your loan application.

	Name of the Institution	Outstanding Amount ₹	Monthly Instalment Payable ₹	Bal. Term (Months)
Applicant:				
Co-applicant:				

BANK ACCOUNT DETAILS (PLEASE MENTION DETAILS OF YOUR SALARY ACCOUNT / MAIN ACCOUNT INCASE SELF EMPLOYED)

(1) Name of Account Holder									
Name of Bank	:								
Branch	:								
Account No.	:								
A/c Operated Since	:	M	M	Y	Y	Y	Y		
								Customer ID*	
								MICR code	
*Required only incase of account with HDFC Bank.									
(2) Name of Account Holder									
Name of Bank	:								
Branch	:								
Account No.	:								
A/c Operated Since	:	M	M	Y	Y	Y	Y		
								Customer ID*	
								MICR code	
*Required only incase of account with HDFC Bank.									

DETAILS OF PROPERTY (TO BE PURCHASED/ CONSTRUCTED/ IMPROVED/ OFFERED AS SECURITY) (PLEASE COMPLETE AS APPLICABLE)

If the property has not yet been identified then the fields marked * are mandatory.

Flat / Unit / Block No. / Plot No.		Floor		Area of Plot		Sq. m.
Name of Premises / Building				Built-up area*		Sq. m.
Road / Street				Stage of Construction / Extension / Improvement		
Land Mark / Post Office						
Area / Locality*						
Taluka / Sub-Division				Is your property part of a planned layout?	Yes	No
Town / City / District*						
State / Union Territory				PIN CODE (Indicating PIN is mandatory)		
1) How many residential properties do you own?		Applicant		Co-applicant		Jointly (with other applicants)
2) Please indicate the end use of the property to be purchased / constructed		Self occupation		Rental		Investment
3) If property not selected would you like HDFC Realty to assist you?		Yes		No		
4) Are you the sole owner of the dwelling unit?		Yes		No		
5) Is the legal title to the dwelling unit clear?		Yes		No		
6) Will HDFC be able to obtain first mortgage of the dwelling unit?		Yes		No		
7) Are there more than one co-applicants to this loan application		Yes		No	If Yes, specify number	

GENERAL [APPLICABLE TO APPLICANT AND CO-APPLICANT (IF ANY)]1. Have you or the co-applicant(s) earlier applied to HDFC for a loan? ☐ Yes ☐ NoIf yes, File / Loan A/c. No. 1. 2. 3. 2. Have you or your spouse given guarantee(s) for any borrower/s of HDFC? ☐ Yes ☐ NoIf yes, (a) File / Loan A/c. No. (b) Name of borrower/s 3. What other security will you be able to provide? 4. Which office of HDFC would you like your loan to be serviced

5. Please select the mode of repayment convenient to you:

(a) Deduction of monthly instalment by your employer ☐(c) Post dated cheques ☐(b) Electronic Clearing Service (ECS) / Standing instructions to bank ☐(d) Any other (please specify) Are you a citizen(s) of India? ☐ Yes ☐ No

Status

☐ Resident Indian☐ Non-Resident Indian

Do you belong to

☐ SC☐ ST☐ NA

Did you get to know HDFC through :

☐ Advertisement☐ Builder / Developer☐ Friends / RelativesWould you be interested in our Deposit Products rated 'AAA' by CRISIL & ICRA ☐ Yes ☐ No or HDFC Group Company products:(1) HDFC Home Loan Protection Plan from HDFC Life? ☐ Yes ☐ No(2) HDFC Life Group Credit Protect Insurance Plan ☐ Yes ☐ No(3) Home Suraksha Plus from HDFC ERGO General Insurance Co. Ltd.? ☐ Yes ☐ No(4) Products offered by HDFC Bank? ☐ Savings Bank Account ☐ Credit Card ☐ Other Loans**REFERENCES (Names and Addresses of Two Referees who are not related to you) HDFC may make such enquiries from the referees if it deems necessary.**

Referee - 1

SURNAME FIRST NAME MIDDLE NAME How is the referee known to you? ☐ Friend ☐ Colleague ☐ Others _____

CURRENT / RESIDENTIAL ADDRESS

FLAT / DOOR / BLOCK No. NAME OF PREMISES / BUILDING ROAD / STREET AREA / LOCALITY TALUKA / SUB-DIVISION TOWN / CITY / DISTRICT PIN CODE (Indicating PIN is mandatory) TELEPHONE NO.(OFFICE) TELEPHONE NO.(RESIDENCE) MOBILE NO. E-MAIL ID (PERSONAL)

Referee - 2

SURNAME FIRST NAME MIDDLE NAME How is the referee known to you? ☐ Friend ☐ Colleague ☐ Others _____

CURRENT / RESIDENTIAL ADDRESS

FLAT / DOOR / BLOCK No. NAME OF PREMISES / BUILDING ROAD / STREET AREA / LOCALITY TALUKA / SUB-DIVISION TOWN / CITY / DISTRICT PIN CODE (Indicating PIN is mandatory) TELEPHONE NO.(OFFICE) TELEPHONE NO.(RESIDENCE) MOBILE NO. E-MAIL ID (PERSONAL) **DECLARATION**

I/We declare that all the particulars and information given in the application form are true, correct and complete and that they shall form the basis of any loan HDFC may decide to grant me/us. I/We confirm that I/We have had no insolvency proceedings against me/us nor have I/We ever been adjudicated insolvent and further confirm that I/We have read the brochure and understood the contents. I/We are aware of the fees paid by me/us is non refundable. I am/we are aware that HDFC offers loans under a fixed interest rate option as well as under variable interest rate option and that I/We have selected the option indicated in the application form. I am/we are aware that the Equated Monthly Instalment comprising principal and interest is calculated on the basis of annual rests as also on the basis of monthly rests and that I/We have selected the option indicated in the application form. I/We are aware that the options on interest rate and the frequency of rests once selected cannot be changed and any change(s) may be permitted only at the sole discretion of HDFC on such terms and conditions as decided by HDFC. I/We agree that HDFC may take up such references and make such enquiries in respect of this application, as it may deem necessary. I/We undertake to inform HDFC regarding any change in my/our occupation/employment and to provide any further information that HDFC may require. I/We also undertake to authorise my/our employer(s) to deduct Equated Monthly Instalments from my/our salary and remit the same to HDFC directly every month. HDFC may make available any information contained in this form and other documents submitted to HDFC and information pertaining to the loan to any institution or body. HDFC may seek/receive information from any source/person to consider this application. I/We further agree that my/our loan shall be governed by rules/norms of HDFC which may be in force from time to time and HDFC shall be entitled to reject my/our application without giving any reasons therefor.

X

X

Applicant's Signature

Co-applicant's Signature

Application Code Number (for office use only)

Date: **To be filled by the customer only**Date Submission of Appl.:

X

Submitted to (Sales Executive Name) :

Applicant's Signature

Sales Executive Signature